**BOARD OF FIRE COMMISSION**

**Regular Meeting**

**August 13, 2018**

**“MINUTES”**

**Present:** Brett Salafia, Phil Visintainer, Eric Germain, and Darin Hurne

**Others Present:** Deputy Fire Chief Martin Swan, Fire Marshal Rich Klotzbier, Fire Chief Gregory Voelker, Fire Fighter Charles Spakowski, and Fire Fighter Ken Royce.

Chairman Salafia called the meeting to order at 7:05 p.m. at Company #1 on Barton Hill Road.

**Pledge of Allegiance**

**Approval of the Minutes:**

1. **July 9, 2018 Regular Meeting-** These minutes were tabled for next month’s meeting.
2. **June 11, 2018 Regular Meeting & June 19, 2018 Special Meeting-** *Mr. Hurne moved to approve the minutes for the June 11, 2018 regular meeting and the June 19, 2018 special meeting; Mr. Visintainer seconded. Voted 4-0 in favor.*
3. **May 14, 2018 Regular Meeting & May 22, 2018 Special Meeting-** *Mr. Hurne moved to approve the minutes for the May 14, 2018 regular meeting and the May 22, 2018 special meeting; Mr. Germain seconded. Voted 4-0 in favor.*

**Public Remarks:** None

**Approval of Bills/ Budget Report:** Marlborough has new water movers can take water from one drop tank to another while using lass man power than previously needed in the past. This apparatus can move more water than a six-inch suction adapter. Made by Admiral Fire in Maine. They cost $569 with a total of $1,707.45 with shipping costs. The Fire Chief wants to order three for the fire house.

*Mr. Hurne made a motion to purchase three new water movers from Admiral Fire and Safety with a not to exceed $2,000; Mr. Visintainer seconded. Voted 4-0 in favor.*

**Fire Marshal Report:** See attachment to minutes.

**Fire Chief Report:**  Fire Chief Voelker’s report is attached to the minutes.

**Communications:** Harlan Bacon requested to roll over his vested funds and to have a check sent to his home. The members will discuss this in length once more is known and will make a motion for next meeting.

**Unfinished Business**

1. **Dry Hydrants:** The members of the board need to figure what resources are available to handle the more problematic hydrants. The Town Manager needs to be contacted for the list of approved contractors to start the project.
2. **Previous Fiscal Year Concerns:** There was a negative fund balance from the last fiscal year’s budget. It was reported that not all the PO’s were entered and reflected in the budget layout. The PO’s, invoices, and the budget itself needs to be thoroughly looked at line by line to reconcile each order.
3. **Fire Marshal Ordinance Changes:** There was discussion handling the concerns of having the Town Manager and Fire Marshal sharing equal knowledge of day to day activities, departmental information, and complaints.
4. **BOFC Secretary:** The board and attending members welcomed the new secretary.

**New Business:**

1. **Vehicle Sinking Fund:** Portland was selling a new public safety vehicle for a great value. The BOFC couldn’t obtain the funds to purchase the vehicle. The members are going to investigate establishing a sinking fund for the purchase of used or newly used vehicles.
2. **Acknowledgement of Route 16 Call:** The crash on route 16 that involved 2 cars and 3 fatalities occurred last month. The quick answer and handling of the crash gained the fire house personnel praise and thanks from the community.

**Adjournment:** *Mr. Hurne moved to adjourn the meeting at 7:50 P.M.. Mr. Visintainer seconded. Voted 4-0.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk